

Job Description

Job title: Cleaner (x2 positions)
Reporting to: Senior Management Team
Contract type: Permanent
Contracted hours: Part time (minimum 8 hours)
Working Pattern: Mornings

Remuneration:

Age 25+	Age 21-24	Age 18-20	Age 16-17
£8.31	£7.80	£6.25	£4.45

Conditions: A six-month probationary period applies. The centre will be open Monday – Sunday from morning to evening. Applicants must be able to work mornings on a rota basis including bank/public holidays and be flexible to meet business needs.

Key Purpose

The purpose of this role is to ensure that all aspects of the premises is cleaned and maintained to a high standard.

Main Responsibilities and duties include:

- Ensure that all specified areas are cleaned to the standard required and all daily, weekly and periodic tasks are carried out as required
- Ensure all cleaning equipment is kept clean and maintained in good, safe working order
- Ensure that all defects in cleaning equipment are reported to the manager on duty
- Provide an ongoing cleaning service to the entire premises dealing with spillages, flooding, regular toilet cleaning, litter or any cleaning problem
- Replenish toilet rolls, soaps, paper towels and any other requisites as required
- Ensure that adequate supplies of cleaning materials and light equipment are kept, and the equipment is kept in good condition, used and stored correctly
- Ensure that all relevant safety precautions, in particular, control of substances hazardous to health (COSHH) are adhered to, when using and storing chemicals and cleaning materials required
- Advise the manager on duty of any faulty equipment or safety hazards within the Clip n’ Climb arena, soft play facility, sensory room or toilets
- Carry out weekly/monthly deep cleans within the kitchen area
- Undertake any other duties of a similar nature related to this post that may be required from time-to-time

This job description is neither exhaustive nor exclusive and may be reviewed depending upon operational requirements and staffing levels.

Personnel Specification

The Personnel Specification shows **essential** and desirable skills, abilities, knowledge and/or qualifications required to be able to carry out the duties of this post.

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Factors	Essential Criteria
Qualifications and Experience	<ul style="list-style-type: none"> A minimum of 1 years' experience in a similar role
	Desirable Criteria <ul style="list-style-type: none"> Awareness of COSHH (Control of substance Hazardous to Health)
Skills, Aptitude, Qualities and Behaviours	Essential Criteria
	<ul style="list-style-type: none"> Good attention to detail Good timekeeper and reliable Ability to work in an organized and methodical manner Ability to use own initiative and work unsupervised Good verbal and written communication skills Open and friendly manner Willingness to be flexible and take on other duties in the centre
Special Circumstances	Essential Criteria
	<ul style="list-style-type: none"> Ability to work flexible, unsocial hours including bank holidays, evenings and weekends. This post is subject to a basic criminal record disclosure check. This will be applied for through AccessNI. You must be resident in the UK and eligible to work.